

# Harney County School Dist. #7

## Diamond School

Minutes of  
January 13, 2020

**Present:** Doug Stott, Willy Stoddart, Tim O’Crowley, Seth O’Crowley, Katie Otley, Sammy Hauser & Annette Carson.

Visitors: Kaitlin Ball- participate in the Mandatory Reporter Training Video

The school board meeting was called to order at 6:30 p.m.

**Mandatory Reporter Training Video from Safe Schools.** After the training video all signed the certificate of completion to show compliance. (attached)

- Pledge of Allegiance.

The bills for January were presented to the board. Willy made the motion to approve the bills for January as presented. Katie seconded. Motion carried.

The minutes of December 16<sup>th</sup> were presented to the board. Katie made the motion to approve the minutes for December as presented. Willy seconded. AIF, motion carried.

### VISITORS

None

### TEACHERS REPORT

Sammy Hauser:

- January 4<sup>th</sup>- Field Trip to Fields for Art Day 9:30 to 1:30. Leave at 8:00. Samantha asked the board if she could stop at the Fields Store and purchase milkshakes for the kids after the field trip. All agreed.
- Make up day for September 13 - April 3<sup>rd</sup>. All approved.
- Spring Field trip- Opal Mines near Denio Nevada. Annette will contact Julie Wilson, Royal Peacock Opal Mine to see if students could come for a field trip..

### JANITOR REPORT

Gymnasium: Since we will be redoing the gym floor Raime asked if the board could see about having holes for volleyball nets installed. Also look in to buying a rolling stand like they have at high school for volleyball net. The board discussed the wheels that roll causing issues with the rubber floor? Also the cost of the volleyball poles, nets and rolling stand feasible for so few of kids we have at Diamond. The board suggested talking to the floor guy to see if this is doable.

### Suggested Budget Items:

- new carpet in Miss Hausers room and the Library of the school.
- Paint gym, halls and main room.

### OID BUSINESS

Tim made the motion to adopt policy JECBD- homeless students. Katie seconded. Motion carried.

Oregon PERS sent an email saying that Diamond School has never signed up for the program to use the unused sick leave hours with employee retirements. This was offered July 1974.

## **NEW BUSINESS**

Steens Mountain Running Camp donated \$200 to the students of Diamond Elementary. Annette asked the school board where they would like this donation deposited. Either in the general fund or the mothers club? After a discussion Willy made the motion to deposit the funds into the general fund and use to purchase a BBQer for the school. Katie seconded. AIF

The District Annual Report was presented to the school board. (attached)

The Division 22 Standards have been reviewed and Diamond School District is in compliance with all applicable Standards.

Shannon Criss asked Annette to present the SIA application information to the school board. Seth made the motion to apply for the SIA funds and ESD will help in the application process. Tim seconded. AIF.

Shannon Criss: Local Service Plan changes and updates.

- Page 13- ESD is working to get the Radon testing information and testing done for districts. This has to be completed January 2021.
- Page 14: Added insurance coverage for all districts in the event of an internet cyber-attack.
- Page 14: Tech Contract buy down- ESD is going to provide a refund of technology allocation dollars. More information later but this is a savings to the district.

Shannon would also like to meet with Annette to discuss page 18- Board Clerk services. She would like a better understanding of what a board clerk does. Annette will get this information together for Shannon.

## **EXECUTIVE SESSION 192.660 (1)(f)**

Called into order at 8:10 p.m.

Called back into regular session at 8:40 p.m.

Seth made the motion to send a certified/return receipt letter to Ms. Neumann explaining PERS findings on unused sick leave program and the Diamond School will be filing an appeal with PERS. Willy seconded. AIF.

Seth made the motion to join the Unused sick leave PERS program for future retirees. Willy seconded. AIF.

## **LATE ITEMS**

Doug wanted to express his appreciation to the school board members. January is School Board Appreciation Month.

Doug wanted to make note of any extra- non-school activities in the gym. How are these handled? Would like Raime to take note of any extra cleaning she has to do and the amount of time. Katie said that there is a check off list of items that need to be done if anyone is to use the gym. When the keys are handed out the responsible party is to sign a check out sheet and they are responsible for any issues after use. This just need to be followed regularly.

Patty Jenkins has asked for permission to use the gym for community play rehearsals. Also she has applied for a grant for a PA system for the gym and it has been approved and will be installed. The school board agrees for the use of the gym for play practices and the installation of the new PA system.

Thermostat in gym: Need to figure out how to set the thermostat to where it switches on and off for desired heating. It used to do this but no one knows how it works.

### **FIX ITS**

- Skirting on teacherage. (**Annette** will get in touch with Tony Bothum Building for a quote/idea how to fix) **Put on budget items list.**
- Light fixtures in the school- **Tim** will contact Jiffy to see on cost to replace.
- Sidewalk- Ask around to see if anyone can use 3-5 yards of cement. We will not need a whole truck load but if we can find someone to buy the other yards we do not need it would be great.

### **HANDOUTS.....Board signature**

- The Budget to Actual report was presented to the board for signature.
- The US Bank & LGIP statements were presented to the chairman to open and approve with signature.
- The Vendor expense report was presented to the chairman for approval and signature.

**Next Board Meeting Monday February 10 @ 7:00 p.m.**

### **ADJOURNMENT**

With no further business Doug Stott adjourned the meeting at 9:00 p.m.

**Minutes are subject to approval.**

**Annette Carson, clerk**

### **Budget Items:**

Teacherage: Update fixtures: sinks, tubs, toilets

Reader Board by highway. Look into possible grants.

Skirting of teacherage.

Gym Floor

New carpet in main classroom and library

Paint gym main room and hallways

# Harney County School District #7

## ANNUAL REPORT

### January 15, 2020

The Diamond School District #7 is in compliance with and implemented as required, all of the standards for Public Elementary Schools as set out in OAR Chapter 581. The Board has looked over the Division 22 standards and feels we are in compliance. The Diamond School receives regular policy updates from Oregon School Boards Association and all applicable policies are revised and or adopted.

School Board Members for 2019-2020: Doug Stott, Chairman- Katie Otley, member- Tim O’Crowley, member- Seth O’Crowley, member, Willy Stoddart, member & Annette Carson, clerk.

Current enrollment for Diamond school: 1- K, 1- 1st, 1- 6th & 1-7th. The board has hired first year teacher, Samantha Hauser for 2019-2020. The school board has also hired Raime Stoddart as a mentor for Samantha due to the rural schools being so complex. A part time teacher aid, Kaitlin Ball, was hired in October to help with the kindergarten and first grade students. There are many roles to fill as the teacher and the school board wants to give Samantha the best start possible. Marianne Andrews is currently hired as the music teacher.

#### Improvements:

New water lines into the school building and the teacherage installed.

New Pressure Tank- 81 gal was purchased from Harney Pump and Irrigation for water system.

Upgraded 3 desktop computers.

Diamond School applied for the SRSA, Federal Grants again this year. The board had determined to use these funds for supplemental materials in math & science, technology, teachers aid and Field Trip fund. Anticipated field trips for learning enrichment in science and math and also the writing workshop in LaGrande Oregon.

**Harney ESD Menu of Services:** It was agreed upon by the school districts and Harney ESD to focus on 4 area of importance, Children with Special Needs, Administrative & support services, Technology & School Improvement. This is where our resolution dollars will be applied. Diamond Elementary has selected the following contracted services from ESD: **Special Ed- \$7804.51, Electronic School Improvement Plan (Esip) - \$1000, Teacher Evaluations plus Administrative services \$5500 & Erate Consortium..**

Technology Contracts services through Harney ESD will be a total cost of \$6,400 for 2019-20. This is for computer maintenance. Diamond school district

contracts with MiWave for **Data connections at \$350 per month**, in the past this has been E-rated at 90%.

**PURCHASES:**

Upgraded 3 desktop computers.

Chromebook storage case: Chromebooks were purchased in June of last school year.

Lawnmower bags from Campbells Equipment.

**Policy updates:**

- The Diamond School Receives Policy Updates from the OSBA and we implement all updates that apply to our district.

The Diamond School Board has been working hard to keep the school up to date and anticipates continued success for our school district and the students of this school.

Respectfully Submitted  
**Annette Carson, Clerk**