

HARNEY ESD BOARD OF DIRECTORS  
MONTHLY BOARD MEETING  
NOVEMBER 10, 2010

Present: Connie Barber, Chair  
Pete Merritt, Vice Chair  
Robin Cramer, Director  
Daniel Brown, Director  
Richard Jenkins, Director  
Charles Schmidt, Director  
Charles Dunten, Director

1. Connie Barber called the November meeting to order at 1:30 p.m. at the Harney ESD Administrative Office at 779 West Fillmore. CALL TO ORDER
2. Minutes for the October Board meeting were presented for review. Dan Brown made a motion to approve the minutes as presented, Dick Jenkins seconded and the motion carried. MINUTES
3. Kaeko Blackburn presented the fund balance report for November 10<sup>th</sup> which showed an All Funds total of \$1,138,411. She stated that HESD was beginning to receive tax revenue. Kaeko also informed the board that she transferred money from the EOT Visa account to the money market EOT account in order to earn interest. FINANCIAL REPORT
4. November disbursements in the amount of \$57,667.02 were presented for review. Kaeko stated that the second payment to The Hello Foundation was made for the contracted services of a SLP. The \$2,924.31 payment to the Oregon Department of Revenue was the third quarter unemployment insurance payments. These payments are made on behalf of the component school districts. DISBURSEMENTS  
  
Kaeko also mentioned that she would be doing RFPs for services, such as propane and lawn maintenance before preparing next year's budget. Dick Jenkins made a motion to approve the disbursements and Charles Schmidt seconded. The motion passed unanimously.
5. Staff: VISITORS/STAFF  
Donna Schnitker, Early Childhood Director  
Rod Bennett, EOT Technology Director
6. An appropriation resolution was presented for review for the following grants in accordance with ORS 294.326 {3}: APPROPRIATION RESOLUTION  
Speech Mentoring @ \$200  
Head Start @ \$773,882  
Kaeko stated that the increase in the Head Start budget was due to last year's expenditures being less than anticipated; therefore the budget for second year of the biennium needs to be increased. Robin Cramer made a motion to approve the appropriation resolution and Charles Dunten seconded. The motion was approved unanimously.
7. The Draft 2011-2012 Local Service Plan was presented for review. LOCAL SERVICE PLAN  
Superintendent Mills explained that a planning meeting was held in

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September and at that meeting the component schools decided that no more meetings would be necessary because they were satisfied with the services as presented. Superintendent Mills asked the board to review the plan before the December meeting. Their suggestions would be discussed at the meeting and any necessary changes would be made. In order to send the document to the component school districts before January, the board would need to approve it at the December meeting.

8. Superintendent Mills read the Instructional Support report. At the October 15<sup>th</sup> rural inservice the teachers participated in lessons using the Oregon Atlas, Science Discovery and a My Access webinar.

PROGRAM REPORTS

Burns/Hines District #3 and Harney ESD sponsored a Singapore Math workshop on November 4<sup>th</sup> and 5<sup>th</sup>. The workshop included lesson demonstrations.

Donna Schnitker presented the Early Childhood report. Donna discussed the monthly monitoring report, including the fact that the cost of meals has been less this year. Most of the cost for the meals is reimbursed by USDA.

Donna stated that at the present time the Head Start and EI/ECSE programs are not scheduled for funding cuts. The future funding for the Great Start and Healthy Start Programs is unknown at this time.

The board received the 2010 Head Start Program Information Report. Donna explained that this is submitted at the end of each program year. Percentages of how the program answers each question are included in this report. The percentage of preschool children receiving dental treatment is 66.67, but it should be 90%. Donna stated that this is an area they would continue to work to improve. Robin Cramer suggested that parents whose children receive dental treatment talk about the value of dental care at a parent meeting.

Rod Bennett presented the Eastern Oregon Technology report. He stated that all Harney County Schools have Schoolmaster. All rural schools except Pine Creek attended the Schoolmaster training held in August to help the small schools learn how to use the program. Pine Creek's T1 line has been installed. Suntex is requesting training on the use of their video conferencing equipment.

Rod stated that sales and computer repairs have increased. He also stated that EOT is installing the data wiring and security cameras for Harney Electric. EOT is also installing equipment for the Greater Oregon Federal Credit Union's new Prineville branch.

Rod stated that Burns/Hines District #3, Superintendent Sari informed him that the district needs to reduce their next year's technology budget by fifteen percent. Rod reported that he would be meeting

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with Superintendent Sari as soon as possible to work on the details of the cuts.

9. Superintendent Mills continued the discussion of reducing Burns/Hines technology contracts with Eastern Oregon Technology. He stated that EOT contracts are separate from the Local Service Plan. The EOT contracts are offered at cost recovery. In order to reduce the cost by fifteen percent the services would have to be reduced accordingly. The specific reductions will need to be worked out with the district.

SUPERINTENDENT'S  
REPORT

Superintendent Mills informed the board that Steve Paulsen visited the Administrative Office to update the asbestos record book. The book could not be located. We believe that it was misplaced during the moves to and from the building. We will continue to search for it. If we are unable to find the book; there will be a charge to have another inspection and to update the plan.

Superintendent Mills reported that his first newspaper article was printed in the November 3<sup>rd</sup> issue of the Burns Times Herald. He also stated that the next article was in their packet and that it would be sent to the newspaper soon.

The board was also informed that their Christmas Party invitation was also in their packets. It will be held after the December board meeting.

10. With no further business Chair Connie Barber adjourned the meeting at 2:30 p.m.

ADJOURNMENT

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Connie Barber, Chair